



Minnesota Workers' Compensation  
Insurers Association, Inc.  
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Minneapolis, MN 55435-3203

January 7, 2016

**ALL ASSOCIATION MEMBERS**

Circular Letter No. 16-1679

**RE: The New *Minnesota Statistical Plan Manual***

As announced in Circular Letter No. 15-1677, dated December 9, 2015, the Minnesota Department of Commerce approved the above filing to become effective 12:01 a.m., January 1, 2016.

Our purpose for rewriting the ***Minnesota Statistical Plan Manual*** was to provide an up-to-date manual focused on electronic reporting of unit statistical data, while being easy for users to follow and, when possible, consistent with other industry manuals.

The new ***Minnesota Statistical Plan Manual*** now available on MWCIA's website. Please take some time to review this manual available under the Forms/ Manuals Publications section on MWCIA's website at [www.mwcia.org](http://www.mwcia.org). Also, you may access the manual directly by clicking on this link <http://www.mwcia.org/StatisticalPlanManual.aspx>.

Any questions you may have should be directed to our Data Quality Department staff at 952.897.1737 (Option 4) or via email at [unitstat@mwcia.org](mailto:unitstat@mwcia.org).

**NOTICE TO MEMBERSHIP:**

MWCIA would like to remind our membership who have filed the Limited Power of Attorney with the Minnesota Department of Commerce that no materials referenced in the Circular Letter are required to be independently filed with the department.