



Minnesota Workers' Compensation
Insurers Association, Inc.
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March 21, 2016

ALL ASSOCIATION MEMBERS

Circular Letter No. 16-1684

Announcement: Manage Policy System Expansion and Web Membership FTP Capability

The Minnesota Workers' Compensation Insurers Association, Inc. (MWCIA) is pleased to announce the expansion of the window of coverage available in the Manage Policy System (MPS). Member carriers will now be able to view up to 12 years of coverage. This release is planned for **March 21, 2016**.

The following is a recap of coverage and transaction availability in MPS:

- **Current availability:**
 - **0 to 24 months** – Full detail is available for both coverages and transactions.
 - **24 to 33 months** – Full detail is available for coverages; transactions have high-level detail.
- **Expanded availability:**
 - **33 – 60 months** – Full detail will be available for coverages and no detail available for transactions. We will accept all transactions up to 60 months.
 - **60 months to 12 years** – Full detail will be available for coverages and no detail for transactions. ONLY Cancellations will be accepted from 60 months through 12 years.

Policy-related questions can be directed to Manage_Policy@mwcia.org

MWCIA is also pleased to announce that the Web Membership system is being enhanced to allow for direct **FTP** (file transfer) of WCPOLS submission files. Members wishing to take advantage of this option are encouraged to review the Web Membership User Guide and coordinate with technical staff at their organization. This enhancement is also scheduled for **March 21, 2016**.

The Web Membership system allows insurance carriers and agents to manage their user accounts for MWCIA web products. To access Web Membership and related documentation, please visit <http://www.mwcia.org/WebMembership/Login.aspx>.