



Minnesota Workers' Compensation
Insurers Association, Inc.

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ALL ASSOCIATION MEMBERS

Circular Letter No. 20-1759

RE: Online Assigned Risk Application (OAR) – System Upgrade

The Minnesota Workers' Compensation Assigned Risk Plan (MWCARP), in cooperation with Minnesota Workers' Compensation Insurers Association, Inc. (MWCIA), is pleased to announce the release of a new Online Assigned Risk (OAR) system, effective February 10, 2020. OAR is a web-based software application that allows agents and employers to submit applications for insurance coverage through the Minnesota Assigned Risk Plan.

The new OAR system has been redesigned to provide a more user-friendly experience with enhanced security. Some of the other new OAR features include:

- **Responsive Design:** The new OAR system was developed with a responsive design approach that will enable access from a variety of devices besides desktop or laptop computers.
- **System Edits:** Enhanced editing features were added to improve application accuracy.
- **Attachment Validation:** OAR will check for valid attachment types prior to upload.
- **Technology:** The latest technology was used to develop the new system. This technology will provide long-term sustainability and better position OAR for future maintenance and enhancements.

Additional Notes:

- In order to prepare for the new system, OAR will be unavailable from Friday, February 7 (11:00 p.m. CST) through Monday, February 10 (6:00 a.m. CST).
- The OAR system is accessible from both the MWCARP and MWCIA websites (www.mwcarp.org and www.mwcia.org).
- All existing OAR login accounts will be carried over to the new OAR system.
- Be advised that password criteria for OAR has been upgraded to require stronger passwords. Existing OAR users will be required to change their password to conform to the new password guidelines if necessary. Instructions will be provided on the login page.
- **User Guide:** A link to the OAR user guide is available on the login screen. The OAR user guide provides all of the essential information necessary to navigate the new OAR system.
- Please direct questions regarding OAR to oar@mwcia.org.