



**Minnesota Workers' Compensation Insurers Association, Inc.**

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Bruce A. Tollefson, President

**MWCIA**

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**ALL ASSOCIATION MEMBERS**

Circular Letter No. 98 – 1303

**RE: Minnesota Contractors Premium Adjustment Program - MCPAP**

The applications for the 1999 Minnesota Contractors Premium Adjustment Program will be mailed out next week to all Minnesota employers who had a construction classification code with payroll exposure reported on their current policy. Attached is a copy of the application for your review. Please note that employers who have construction classifications on their policies but do not have payroll exposure assigned to those classifications will not be receiving applications this year. These employers are still eligible to apply if their audits show payroll for a construction code during calendar year 1997 and they meet the hourly eligibility requirement.

Local underwriting offices of the insurance companies will be provided with a list of all employers to which a MCPAP application has been mailed. This list contains all employers who have a contracting code with payroll exposure in our database, however, we cannot guarantee that the list is 100% accurate.

The following is our proposed schedule for implementation of the 1999 MCPAP applications:

<b><u>Date of Action</u></b>	<b><u>Action to be taken</u></b>
June 22, 1998	Mail applications
September 1, 1998	Enrollment period deadline
September 14, 1998	Begin calculating MCPAP credits
January 1, 1999	Commencement of the use of 1999 MCPAP credits on new and renewal policies.

If you have any questions concerning the Minnesota Contractors Premium Adjustment Program, please feel free to call our office.

Very truly yours,

M. A. Johnson  
Director of Und. Services