



Minnesota Workers' Compensation
Insurers Association, Inc.
7701 France Avenue South Suite 450
Minneapolis, MN 55435-3200

Special Attention: MWCIA Bulletin Board Users

July 27, 1999

ALL ASSOCIATION MEMBERS

Circular Letter No. 99-1322

RE: MWCIA 'MINNESOTA CLASSIFICATION INDEX'

The *Minnesota Classification Index* was developed by Association staff to assist agents and underwriters in classifying businesses by cross-referencing common job descriptions with classification codes. While it has been a successful product through the years, the cost of producing the index in a hard copy format has increased significantly. MWCIA wishes to take this opportunity to remind members and subscribers who currently use the *Minnesota Classification Index* that it is also available on floppy disk.

The availability of the *Minnesota Classification Index* on floppy disk has the following advantages:

- interactive identification of class codes from job descriptions
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- regular updates to include changes to the classification system and its interpretations
- current Assigned Risk Plan rates and minimum premiums for each class code

MWCIA's floppy disk programs can run off of the disk (IBM-PC compatible, 3.5" high-density floppy) or they can be loaded onto a user's computer hard drive. Annual *MCI Assigned Risk Plan Rate Updates* are also available on floppy disk.

In the near future, an on-line version of the *Minnesota Classification Index* called *Classification Lookup* will become available on our website. Like the floppy disk version, on-line users will be able to determine standard job classification codes by entering simple job descriptions through a web browser. Users of our website can currently access Assigned Risk Plan rates and minimum premiums or find out standard classification descriptions by entering their 4-digit classification code numbers.

Association staff wish to encourage members and subscribers to familiarize themselves in obtaining data formerly available in the hard copy version of the *Minnesota Classification Index* by giving our website a try at www.mwcia.org. Parties interested in ordering a floppy disk version of this product may do so by contacting MWCIA for a 'Service Request Order Form'.

Please direct any questions you may have concerning the *Minnesota Classification Index* or the *Minnesota Classification Lookup* to one of our underwriting staff at 612.897.1737. Technical questions may be directed to Joe Perzel, our IS manager, at 612.897.6420.

Sincerely,

Bruce A. Tollefson, CIC
President

A Special Message to our Bulletin Board Service Users:

All of the products and services currently available on MWCIA's BBS will be transferred to our newly enhanced website. MWCIA members and subscribers who access the *Minnesota Classification Index* as part of MWCIA's Bulletin Board Service (BBS) will no longer be able to do so effective November 30th. Look for a special mailing with more information about these changes arriving in your mail next week. By transferring this service to our new website, the *Minnesota Classification Index* will become more widely accessible to our members and subscribers.